

Susan A. Blankenship

sab@hotmail.com
205-348-5848

Current Address

250 Old Birmingham Hwy
Tuscaloosa, AL 35401

Permanent Address

530 Riverside Drive
Birmingham, AL 35266

OBJECTIVE

To practice nursing in the surgical department of St. Mark's hospital working with adult patients

EDUCATION

Bachelor of Science in Nursing, May 20xx
Capstone College of Nursing, The University of Alabama, Tuscaloosa AL
Minor 1: Biology
Minor 2: Psychology
GPA: 3.7/4.0

CERTIFICATION LICENSURE

Alabama Board of Nursing
Eligible to take National Council of Licensure Exam (NCLEX) for Registered Nurse
Basic Cardiac Life Support

EXPERIENCE

Preceptorship, January 20xx – Present
UAB MICU, Birmingham, AL (225 hours)

- Monitor patient progress immediately following surgical procedures
- Coordinate discharge procedures with patient

Nursing Student, January 20xx – December 20xx
The Tuscaloosa Health Department, Tuscaloosa, AL
Children's Hospital Mid-Town Clinic, Birmingham, AL
DCH Home Health, Tuscaloosa, AL
Northport Medical Center, Northport, AL
DCH Regional Center, Tuscaloosa, AL
Oakdale Elementary School, Tuscaloosa, AL

- Performed nursing assessments
- Planned patient care through detailed nursing care plans
- Taught health promotion to elementary students

Clinical and Clerical Support Staff, May 20xx – December 20xx
City of Birmingham Medical Unit, Birmingham, AL

- Performed nursing duties (injections, drawing blood, skin tests and vision/hearing screening)
- Recorded all activity with patients

COMPUTER SKILLS

Meditech, Electronic Medication Administration Record, Microsoft Office,
Windows 2005, PowerPoint

HONORS/ ACTIVITIES

Dean's List, 4 semesters
CCN Association of Nursing Students
Alabama Association of Nursing Students
National Student Nurses' Association

NOTE

- **Sample resume for Entry Level Nursing (RN)**

Header

- This should ALWAYS include your Name, Email, Address, and Phone number. Remember to make your name 1-2 font sizes larger than the rest of your header. **Make sure you use your name as it appears on Nursing License**

Objective

- This is an OPTIONAL category. A cover letter can take the place of your objective. If you decide to include it on your resume, make sure you tailor it to the specific job for which you are applying.

Education

- You don't want a potential employer to have to search for your education so keep this format as standard as possible. Standard format includes: Name of degree, Expected date of graduation, Name of institution, Major, Minor or Concentration, and GPA.

Computer/Technical Skills

- This is the place to list any computer or technical skills. Depending on the requirements of the job, this section can be located directly under **Education** or after **Work Experience**.

Internships & Work Experience

- These sections are the meat of your resume. You can set them up in several different ways, but they need to be in **reverse chronological order**. This means list your current job first followed by your previous jobs. Bullets are preferred over heavily worded paragraphs. 3-5 bullets per job are average. You may create an **Internship** section putting it before **Work Experience**. If you have an internship and other work experience related to your degree, both can be included in a section heading entitled **Related Experience**. Another option is to use only the **Work Experience** section heading and list your internship first. You select the section headings that you prefer.

Honors & Activities

- List all honors first, followed by all activities in this section.

Format

- Dates, titles, and abbreviations should follow the same format throughout. Everything should line up and your resume should have a neat, clean appearance. Remember there are several different ways to format a resume, and you must be happy with the end result.

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EDUCATION

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GPA: 3.7/4.0

Associate of Science in Nursing, May 20xx
Shelton State Community College, Tuscaloosa, AL

CERTIFICATION LICENSURE

Alabama Board of Nursing, LICENSE No. (expiration date)
Basic Cardiac Life Support
Pediatric Advanced Life Support

EXPERIENCE

Staff Nurse, January 20xx - Present
Brookwood Medical Center, Birmingham, AL

- Provide high quality, skilled and professional nursing care
- Counsel patients in labor, postpartum and newborn care
- Assess and triage incoming labor patients
- Manage obstetrical emergency intervention
- Provide complete care for short term surgery patients
- Assist with ante-partum testing including NST's, OCTs, BESTs and fetal versions and amniocentesis

Clinical and Clerical Support Staff, May 20xx – January 20xx
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Meditech, Electronic Medication Administration Record, Microsoft Office, PowerPoint

HONORS AND ACTIVITIES

Sigma Theta Tau International
Nurse of the Year, Brookwood Medical Center
Employee of Month, City of Birmingham

PROFESSIONAL MEMBERSHIPS

Alabama State Nurses' Association
National League for Nursing
American Association of Critical Care Nurses
Alabama Association of Diabetes Educators

- Secretary (20xx -20xx)

American Association of Operating Room Nurses

CONTINUING EDUCATION

Include any continuing education classes over the past two years as good strategy for keeping track of your CE for license renewal. This shows employers that you are current in your area of practice.

VOLUNTEER EXPERIENCE

American Red Cross (assist with disaster relief nursing care)

NOTE*

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